



Banquet Reservation Policy

1. **Contracts:** Our special event form must be signed upon receipt of deposit. A revised, signed event order must accompany all changes. Please read the special event contract carefully. In addition, the final completed event order confirming food, beverage, attendance, rentals set-up, and rates must be confirmed 72 hours prior to the event.
2. **Deposits:** A 25% deposit is due upon signing of our special event form. All deposits, including fees to close the restaurant, are non-refundable within 72 hours of the event.
3. **Cancellations:** Cancellations are eligible for a deposit refund if made 72 hours in advance. In the event of cancellation within 72 hours, any deposit will be forfeited.
4. **Gratuities & Taxes:** A 22% service charge will be added to all food, beverage, fees, & any additional services provided or contracted by Kalani's. Taxes will be added to all charges, including service charges required by the California State Board of Equalization.
5. **Guest Guarantee:** The minimum number of people attending must be guaranteed 7 days prior to the event.
6. **Food & Beverage:** Food (cakes excluded), liquor, beer, and wine must be purchased from the restaurant only. Menus and prices are subject to change up to 30 days prior to your event. If menu is selected within 30 days, groups will be charged restaurant prices currently in effect at the time of the event. Alcoholic beverages are subject to change at any time without notice. Children 10 and under, attending events serving buffets, will be charged one half the agreed upon buffet price. Kalani's at Lake Tahoe does not allow food and beverage to be removed from the premises. Special pricing must be confirmed through our Banquet Manager 30 days prior to your event. Upon prior restaurant approval you may be allowed to bring a special bottle of wine to your event. A corkage fee of \$30 will be charged for each 750ml bottle or smaller. Limit one bottle per party.
7. **Damage:** The contracted client is responsible for the conduct of their guests and agrees to pay Kalani's at Lake Tahoe any and all damages arising from the occupancy and the use of the restaurant facilities by the client, client contractors, guests, and any person(s) present at the function. Payment for such damages shall be due immediately upon receipt of the restaurant invoice detailing repair costs. The restaurant will not assume responsibility for lost or damaged property left in the restaurant before, during, or following the event. Any damages or injuries claimed by the Contracting Client and/or attendees not reported within 72 hours of the conclusion of the event shall be waived by the contracting Client.
8. **Signs & Decorations:** A minimal amount of pre-approved signage is permitted. Signs should be free-standing. No tacks, nails, staples, or any affixations are allowed on any of the restaurant property. Confetti, rice, or birdseed are not allowed within the restaurant, or on adjoining properties.
9. **Disclosures:** California liquor laws, and our California liquor license, do not allow alcohol to be purchased from an outside establishment and consumed on Kalani's at Lake Tahoe's property. If alcohol is not purchased through the restaurant and is consumed on our property, Kalani's at Lake Tahoe has the right to confiscate the unauthorized alcohol and charge the house price for the amount consumed. Kalani's at Lake Tahoe has a noise ordinance set by El Dorado County and has the right to manage the volume of event music. Any music provided by our guests shall comply with our noise restrictions. Pets are not allowed within the restaurant. Kalani's at Lake Tahoe is not responsible for outside rentals or personal items (including custom linens) brought into the restaurant. Please make a plan to collect those items prior to leaving our restaurant. California Law prohibits smoking on the restaurant premises, including outdoor patios.